

**DIXIE STATE UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Friday, April 29, 2022

Zions Bank Room, Holland Centennial Commons 537

8:00 a.m. – General Session

MINUTES

TRUSTEES PRESENT

Tiffany Wilson, Chair
Betty Barnum
Larry Bergeson
Ginger Chinn
Mitchell Cloward
David Elkington, attended virtually
Danny Ipson
Colleen Kvetko, Vice Chair
Deven Macdonald, attended both in person and virtually
Penny Mills

UNIVERSITY REPRESENTATIVES PRESENT

President Richard B. Williams
Christine Arlotti, Executive Assistant to Administrative Affairs
Del Beatty, Vice President of Student Affairs
Ken Beazer, Executive Director of Intercollegiate Athletics
Eli Bermudez, Dean for College of Health Sciences
Theresa Bondad, Assistant to the President
Becky Broadbent, General Counsel
Pam Cantrell, Associate Provost for Academic Planning and Budget
Cheryl Caplinger, Executive Director of Strategic Partnerships
Megan Church, Director of University Events and Promotions
Susan Ertel, Associate Professor of English
Bryant Flake, Executive Director of Planning and Budget
Meena Iyer, Associate Professor of OT/Founding Director of OT Doctoral Program
Scott Jensen, Executive Director of Business Services
Michael Lacourse, Vice President of Administrative Affairs and Provost
Brad Last, Vice President of University Advancement
Stephen Lee, Dean of the College of Humanities and Social Sciences
Paul Morris, Vice President of Administrative Affairs
Matt Nickodemus, Executive Director of Institutional Effectiveness
Jordon Sharp, Vice President for Marketing and Communication
Ali Threet, Dean of Students
Henrie Walton, Assistant to the President for Government and Community Relations
Glenn Webb, Associate Professor of Music
Courtney White, Associate Vice President of Executive Affairs and Chief of Staff

GENERAL SESSION

WELCOME

At 8:03 a.m., Tiffany Wilson, Chair of the Dixie State University (DSU) Board of Trustees, called the meeting to order and welcomed representatives of the press and other visitors.

INTRODUCTIONS

President Richard B. Williams, University President, introduced the following individuals with new campus roles to the Board of Trustees:

- Dr. Matt Nickodemus, Executive Director of Institutional Effectiveness
- Ken Beazer, Executive Director of Intercollegiate Athletics
- Devon Rice, Student Body President 2022-2023

ACTION ITEMS

Approval of Minutes for March 11, 2022

Chair Wilson asked for a motion to approve the March 11, 2022, Meeting Minutes. Motion to approve the Minutes by Colleen Kvetko; duly seconded by Larry Bergeson. Chair Wilson asked if there were any discussions, comments, or edits on the motion. Seeing none, Chair Wilson called for a vote to approve the BOT Meeting Minutes for March 11, 2022. Action: Motion approved unanimously.

Approval of Board of Trustees Meeting Dates for 2022-2023

Chair Wilson asked for a motion to approve the Board of Trustees Meeting Dates for 2022-2023. The agenda listed the final meeting as April 29, but the correct date would be Friday, April 28, 2023. Motion to approve the Board of Trustees Meeting Dates for 2022-2023 including the corrected date of April 28, 2023, by Penny Mills; duly seconded by Ginger Chinn. Motion to approve the following Board of Trustees Meeting Dates for 2022-2023 was approved unanimously:

- Friday, September 23, 2022
- Friday, November 11, 2022
- Friday, January 27, 2023
- Friday, March 10, 2023
- Friday, April 28, 2023

Policy Approvals

Larry Bergeson, Chair of the Policy Steering Board of Trustees Committee, asked University Policy Owners to present their policies for approval to the Board of Trustees.

Administration

Policy 158: Alcoholic Beverages for on and/or off Campus Events, Ceremonies, Receptions, Fundraisers, and/or Private Events (Revision)

Becky Broadbent, General Counsel, presented Policy 158: Alcoholic Beverages for on and/or off Campus Events, Ceremonies, Receptions, Fundraisers, and/or Private Events for approval. Chair Wilson asked for a motion to approve Policy 158: Alcoholic Beverages for on and/or off Campus Events, Ceremonies, Receptions, Fundraisers, and/or Private Events. Motion to approve by Penny Mills; duly seconded by Betty Barnum. Chair Wilson asked for a discussion to the motion. Trustee Ipson asked if all risk and insurance issues had been addressed with the policy, and General Counsel Broadbent responded that the policy covers those processes. Chair Wilson called for a vote to approve Policy 158: Alcoholic Beverages for on and/or off Campus Events, Ceremonies, Receptions, Fundraisers, and/or Private Events. Action: Motion approved unanimously.

Administrative Affairs

Vice President Paul Morris presented the following policies for approval:

- Policy 150: Minors and Vulnerable Adults on University Premises (formerly Minors and Vulnerable Adults on Campus) (Revision). Motion to approve by Larry Bergeson; duly seconded by Mitch Cloward. Chair Wilson asked Vice President Morris if there was a reason this policy was being revised, and Vice President Morris replied that the policy had been revised as part of the mandatory 5-year review process. Chair Wilson called for a vote to approve Policy 150: Minors and Vulnerable Adults on University Premises. Action: Motion approved unanimously.
- Policy 405: Animals on University Premises (formerly Animals on Campus) (Revision). Motion to approve by Ginger Chinn; duly seconded by Colleen Kvetko. Chair Wilson asked for a discussion to the motion. Chair Wilson called for a vote to approve 405: Animals on University Premises. Action: Motion approved unanimously.

- Policy 421: University Premises Parking and Transportation (formerly Campus Parking and Transportation) (Revision). Motion to approve by Larry Bergeson; duly seconded by Danny Ipson. Chair Wilson asked for a discussion to the motion. Vice President Morris addressed questions from Board of Trustees about student housing parking, parking on City streets, and future parking garages. Chair Wilson called for a vote to approve 421: University Premises Parking and Transportation. Action: Motion approved unanimously.
- Policy 441: Central Scheduling of University Premises and Events (formerly Central Scheduling of Campus Facilities and Events) (Revision). Motion to approve by Larry Bergeson; duly seconded by Danny Ipson. Chair Wilson asked for a discussion to the motion. Devon Rice and Penny Mills asked about the policy's scheduling priorities, and a general discussion occurred regarding scheduling of facilities. Chair Wilson called for a vote on Policy 441: Central Scheduling of University Premises and Events. Vote: 9 yes, 1 no.

Academic Affairs

Chair Wilson noted that the following Academic Affairs policies, presented by Provost Michael Lacourse, would be combined into one motion and vote to approval by the Board of Trustees.

- Policy 506: Determination of Student Location (New)
- Policy 555: Student Academic and Professional Misconduct (formerly Student Academic Misconduct) (Revision)
- Policy 601: Course Management and Instruction (formerly Professional Standards in Teaching) (Revision)
 - 601a: In-Person Teaching Best Practices (New)
 - 601b Online Teaching Best Practices (New)
 - 601c Online Student Verification (New)
 - 601d Supervisor Evaluation Form
- Policy 604: Educational Travel and Study Programs (formerly Academic Study Programs) (Revision)
- Policy 701: Graduate Studies (Revision)
- Policy 702: Administration and Governance of Graduate Studies (formerly Administration and Government of Graduate Studies Program) (Revision)

Motion to approve the Academic Affairs policies listed above by Mitch Cloward; duly seconded by Larry Bergeson. Action: Motion approved unanimously.

Heritage Committee Interim Report

Chair Wilson explained that the Heritage Committee would be presenting an interim report, not the Heritage Committee's final report, and she invited Co-Chairs Lyman Hafen and Steven Snow to present the Heritage Committee's progress to the Board of Trustees. Mr. Lyman and Mr. Snow discussed the Heritage Committee's charge to preserve the University's heritage and culture for both the campus community and for the regional community. Chair Wilson asked for a motion to accept the Heritage Committee's status report and to extend the written recommendations submittal until the end of May 2022. Motion by Danny Ipson; duly seconded by Colleen Kvetko. Action: Motion approved unanimously.

2022-2023 Utah Tech Student Association (UTSA) Introduction (Informational Item)

Devon Rice, 2022-2023 Utah Tech Student Body President, introduced the 2022-2023 Utah Tech Student Association (UTSA) representatives to the Board of Trustees:

- Karson Ray, Vice President of Academics
- Drake Bailey, Vice President of Service
- Alijah Kaskinett, Chief of Staff
- Kate Samson, Vice President of Marketing
- Anna Barfuss, Vice President of Student Life
- Fernando Rodas, Vice President of Clubs and Organizations

BREAK 10:05 AM – 10:25 AM

ACTION ITEMS (continued)

Academic Affairs

Betty Barnum, Chair of the Academic Affairs Board of Trustees Committee, explained that Board of Trustees would be approving the doctorate degree program in Occupational Therapy.

Occupational Therapy (Doctorate Program)

Provost Lacourse and Dr. Meena Iyer, Associate Professor of OT/Founding Director of OT Doctoral Program, presented the Occupational Therapy Doctorate Program for approval to the Board of Trustees. Chair Wilson called for a motion to approve the Occupational Therapy Doctorate Program. Motion by Mitch Cloward; duly seconded by Larry Bergeson. Chair Wilson called for a vote to approve the Occupational Therapy Doctorate Program. Action: Motion approved unanimously. President Williams noted that the Occupational Therapy Doctorate Program would be presented to the Board of Higher Education in July 2022 for final approval of the program.

Academic Fees

Provost Lacourse presented the "UCC Fees for 03.22.22" Academic Fees for approval to the Board of Trustees. Chair Wilson called for a motion to approve the Academic Fees. Motion by Larry Bergeson; duly seconded by Colleen Kvetko. Chair Wilson called for a vote to approve the Academic Fees. Action: Motion approved unanimously.

Request for Posthumous Faculty Emeritus Award Approval for Dr. Brad Barry, Professor of English

Provost Lacourse presented the Request for Posthumous Faculty Emeritus Award Approval for Dr. Brad Barry, Professor of English. Chair Wilson called for a motion to approve the Request for Posthumous Faculty Emeritus Award for Dr. Brad Barry, Professor of English. Motion by Penny Mills; duly seconded by Betty Barnum. Chair Wilson called for a vote to approve the Request for Posthumous Faculty Emeritus Award for Dr. Brad Barry, Professor of English. Action: Motion approved unanimously.

Request for Leave Without Pay for Michele Baker, Administrative Assistant for Music and Theater Arts

Provost Lacourse presented the Request for Leave Without Pay for Michele Baker, Administrative Assistant for Music and Theater Arts for approval to the Board of Trustees. Chair Wilson called for a motion to approve the Request for Leave Without Pay for Michele Baker, Administrative Assistant for Music and Theater Arts. Motion by Danny Ipson; duly seconded by Mitch Cloward. Chair Wilson called for a vote to approve the Request for Leave Without Pay for Michele Baker, Administrative Assistant for Music and Theater Arts. Action: Motion approved unanimously.

Approval of the 2022 Dixie State University Graduates

Provost Lacourse presented the Request for Approval of the 2022 Dixie State University Graduates, including 1,542 Baccalaureate, 1,282 Associate's, and 40 Master's Degrees. Chair Wilson called for a motion to approve the Request for Approval of the 2022 Dixie State University Graduates. Motion by Penny Mills; duly seconded by Larry Bergeson. Chair Wilson called for a vote to approve the Request for Approval of the 2022 Dixie State University Graduates. Action: Motion approved unanimously.

Approval of the 2022 Commencement Valedictorian

Provost Lacourse presented the Request for Approval of the Commencement Valedictorian Breiann Carter. Chair Wilson called for a motion to approve the 2022 Commencement Valedictorian Breiann Carter. Motion by Penny Mills; duly seconded by Mitch Cloward. Chair Wilson called for a vote to approve the 2022 Commencement Valedictorian Breiann Carter. Action: Motion approved unanimously.

University Advancement

Brad Last, Vice President of University Advancement, presented the FY 2021-2022 Donation Report to the Board of Trustees for approval. Vice President Last reported Advancement had the most successful Fire & Ice Gala, which raised \$339,804, and they hosted "Dixie Day of Giving," which raised \$203,000. Chair Wilson called for a motion to approve the FY 2021-2022 Donation Report. Motion by Danny Ipson; duly seconded by Colleen Kvetko. Chair Wilson called for a vote to approve the FY 2021-2022 Donation Report. Action: Motion approved unanimously.

Administrative Affairs

Deven Macdonald, Chair of the Board of Trustees Investment Committee, said they met as a committee with the University of Utah to discuss investments to be more effective as they grow the University's finance strategy. Paul Morris explained that the University has had two investment firms handling University investments. Based on fees and investment strategies, the committee has decided to move funds out of the University of Utah and create an RFP for a new investment firm.

Investment Report

Scott Jensen, Executive Director of Business Services, presented the July 1, 2021, to February 28, 2022, Investment Report for approval to the Board of Trustees. Chair Wilson called for a motion to approve the July 1, 2021, to February 28, 2022, Investment Report. Motion to approve by Larry Bergeson; duly seconded by Danny Ipson. Chair Wilson called for a vote to approve July 1, 2021, to February 28, 2022, Investment Report. Action: Motion approved unanimously.

Budget Report

Bryant Flake, Executive Director of Planning and Budget, presented the 2021-2022 Operating Budget Report for approval to the Board of Trustees. Chair Wilson called for a motion to approve the 2021-2022 Operating Budget Report. Motion by Betty Barnum; duly seconded by Colleen Kvetko. Chair Wilson called for a vote to approve the 2021-2022 Operating Budget Report. Action: Motion approved unanimously.

Trustee Bylaws Amendments

Chair Wilson presented the revised Trustee Bylaws Amendments for approval to the Board of Trustees. The amendment aligns University Trustee Bylaws with State of Utah statute and recent legislative instructions. Chair Wilson called for a motion to approve the Trustee Bylaws Amendments. Motion by Larry Bergeson; duly seconded Colleen Kvetko. Chair Wilson called for a vote to approve the Trustees Bylaws Amendments. Action: Motion approved unanimously.

REPORTS

President's Report

Richard Williams, University President, presented his report to the Board of Trustees: Blair Barfuss, Chief of University Police, was recently selected to receive the Chief of the Year Award from the Utah Chiefs of Police Association. The Center for Teaching and Learning hosted the Teaching, Learning, and Student Success Conference with 120 participants and 23 concurrent breakout sessions. They also implemented a course evaluation program called "Blue," and they are already seeing a 10% increase in responses compared to past evaluations. Our Community and Global Engagement (Dr. Nancy Hauck, Associate Provost for Community and Global Engagement), hosted a City of St. George Alliance banquet and end-of-year celebration on April 28, 2022. Community and Global Engagement will open a new campus in Water Canyon on May 17, 2022. For the Covid-19 update, our cases have remained at 0-2 for the semester. President Williams thanked Travis Rosenberg, Sherry Ruesch, Garyn Gulbranson, faculty, staff, and administrators for their work in keeping campus safe from Covid-19. Enrollment Management signed a contract with Shorelight to assist with marketing and recruitment of international students. The University recently partnered with Ken Garff Success in Education's statewide e-sports program. Gaming is one of the fastest growing industries worldwide and can lead to careers in coding, programming, broadcasting, communications, design, film, and entrepreneurialism, to name a few. After mid-May, we will start reaching out to local students to give them a new Utah Tech University t-shirt. Dr. Nancy Allred, Professor of Music and Associate Dean for the College of the Arts was honored by the Music Teachers National Association as a Foundation Fellow during the 2022 MTNA Virtual Conference. Student Affairs created a new program to help feed students called "Come and Get It," and 136 students have already enrolled in the program. Dean of Students Alli Threet completed the first CARE Team procedures manual, a collaboration with Matt Devore. Our Intramural Men's Basketball and Men's Club Volleyball Teams competed in the national tournament. Wrestler Zeke Alleman finished fourth in the Men's Club Sports National tournament and was named Academic All-American. He is a Psychology Major who carries a 3.8 GPA. In the women's category, Anayka Besco finished third and was also named an All-American. D-Week was a huge success. Anna Barfuss was crowned the new D-Queen on the 100th anniversary of Roma Church Esplin being crowned in 1922. DSUSA will be hosting the Utah Leadership Academy (ULA) on campus the week of May 9, 2022. DSU students Morgan Olson and Parker White were announced as finalists for the UBHE Student Board. Thank you to UMAC and Facilities Management for their work in rebranding. Carly Fiorina, former Hewlett-Packard CEO and presidential candidate will be the 111th Commencement Ceremony speaker on Friday, May 6, 2022, in the Greater Zion Stadium. It's a great day to be a Trailblazer!

DSU Student Association

Penny Mills, DSUSA President, presented the Student Government report to the Board of Trustees: President Mills said she was excited for the incoming student government team, especially incoming President Devon Rice. She thanked the Board of Trustees and provided highlights on the work

completed by DSUSA during the 2021-2022 academic year. They passed 31 bills worth \$19,000 in support of student academic pursuits, placed new suggestion collection boxes in each college, provided 1,500 hours of service, ran a poetry booth, hosted a Latin dance party, increased Foam Dance attendance by 60%, renovated the outdoor Tanner stage, lobbied at the Capitol, and increased the Stampede student section at Athletic events by 172%. The Board of Trustees thanked President Mills for her service on the Board.

Faculty Senate

Susan Ertel, Faculty Senate President, presented the Faculty Senate Report to the Board of Trustees: After a rough two years from the pandemic, faculty are trying to get back to normal by presenting at conferences, which is a huge part of academic growth, and faculty continue to publish textbooks and research articles, conduct research, and apply for new grants. For the 2022-2023 academic year, Dr. Glenn Webb, Associate Professor of Music, will serve as Faculty Senate President and Dr. Julie Chew, Professor of Nursing, will serve as Faculty Senate President Elect. The Board of Trustees thanked Associate Professor Susan Ertel for her work on the Board of Trustees.

Staff Association

Megan Church, Staff Association President, presented the Staff Association Report to the Board of Trustees. The Staff Association provided 200 hours of service, mentored 100 new staff members, hosted health and wellness events, gave out 300 mini-Trailblazer awards, increased attendance at professional development trainings, conducted a Childcare Feasibility Study, added an inclusion position to the Staff Association Board, and changed the Staff Association Board's structure by including representation from each University division on the Board. Shane Blocker, Interim Director of Career Services, will serve as the Staff Association President during the 2022-2023 academic year. The Board of Trustees thanked Megan Church for her service on the Board of Trustees.

BOARD OF TRUSTEES COMMITTEE REPORTS

Audit Committee

Colleen Kvetko, Chair of the Board of Trustees Audit Committee, presented an update to the Board of Trustees: The Audit Committee met and reviewed three completed audit reports. Trustee Kvetko and Chair Wilson attended the State Board Audit Committee meeting this spring.

Dixie Technical College

Trustee Danny Ipson said the Dixie Technical College had not held a meeting since the Board of Trustees last met in March 2022. The next meeting will be held on Wednesday, May 4, 2022.

BOARD DISCUSSION & FUTURE AGENDA ITEMS/PRESENTATIONS

Chair Wilson asked the Board of Trustees to provide suggestions for future presentations and agenda items. Trustee Cloward responded that he would like to learn more about the University's faculty/professors, how students perceive them, and what the Board of Trustees can do to support faculty members at the University. Trustee Kvetko suggested she would like to learn more about the University's strategic plan through regular updates. Trustee Chinn asked if the Board of Trustees could be invited to student events. Vice President Beatty responded that Student Affairs will coordinate Board of Trustees invitations with Student Government.

CONCLUDING REMARKS

Chair Wilson thanked everyone for attending the meeting. She invited the Board of Trustees to enjoy luncheon during a presentation on Student Life by Vice President Del Beatty and Dean Ali Threet.

MEETING ADJOURNED

At 12:20 PM, Chair Wilson called for a motion to adjourn. Motion by Larry Bergeson; duly seconded by Betty Barnum. Chair Wilson called for a vote to adjourn the meeting. Action: Motion approved unanimously.

Minutes approved on September 23, 2022.